

PRINCIPAL PROFESSIONAL GROWTH AND EFFECTIVENESS TIMELINE

Timeline	Activity	Task or Document	RESPONSIBILITY OF	
			PRINCIPAL	EVALUATOR
By August 1st	<ul style="list-style-type: none"> Annual Review of PPGES process 	<ul style="list-style-type: none"> Orientation signature form (Appendix B-2) 		✓
By August 30 th	<ul style="list-style-type: none"> Complete Self Reflection and enter into EDS 	<ul style="list-style-type: none"> Reflective Practice Template (Appendix B-3) 	✓	
15 days after the release of K-PREP Data	<ul style="list-style-type: none"> Principal and evaluator collaboratively develop PGP Principal and evaluator collaboratively set SGG, WCG, and attendance goal 	<ul style="list-style-type: none"> Professional Growth Planning Template (Appendix B-3) Student Growth Template (Appendix B-3) 	✓	✓
By October 15 th in years Val-Ed is given	<ul style="list-style-type: none"> Teachers, principals and evaluator complete 1st Val-Ed Survey 	<ul style="list-style-type: none"> Val Ed Template 	✓	
By December 20 th	<ul style="list-style-type: none"> Conduct Observation / Site Visit) Mid-Year Conference with the principal including review of student growth goal, PGP, and documentation 	<ul style="list-style-type: none"> Observation Form (Appendix B-4) Reflective Practice Template (Appendix B-3) Professional Growth Planning Template (Appendix B-3) Student Growth Template (Appendix B-3) 	✓	✓
TBD	<ul style="list-style-type: none"> Teachers, principals, evaluators, and supervisors complete 2nd VAL-ED or TELL KENTUCKY 		✓	
By April 15 th	<ul style="list-style-type: none"> Conduct Observation / Site Visit) 	<ul style="list-style-type: none"> Observation Form Summative Evaluation Form (Appendix B-5) 	✓	✓