



APPENDIX A-5

PRE-OBSERVATION DOCUMENT

Preference (Planning Conference)

| Questions for Discussion: | Notes: |
|--|--------|
| What is your identified student learning target(s)? | |
| To which part of your curriculum does this lesson relate? | |
| How does this learning fit in the sequence of learning for this class? | |
| Briefly describe the students in this class, including those with special needs. | |
| How will you engage the students in the learning? What will you do? | |
| What will the students do? Will the students work in groups, or individually, or as a large group? Provide any materials that the students will be using. | |
| How will you differentiate instruction for individuals or groups of students? | |
| How and when will you know whether the students have achieved the learning target(s)? | |
| Is there anything that you would like me to specifically observe during the lesson? | |

| | |
|---------------------------------|--------------|
| Teacher Signature**: | Date: |
| Administrator Signature: | Date: |

**Denotes sharing of results, not necessarily agreement with the rating.